

Torborg Builders Community Room

Terms and Conditions

The use of the Community Room is subject to the following conditions:

1. A \$100.00 cleaning and damage deposit is submitted.
 - Liability for damages and/or cleaning will not be limited by the amount of deposit paid. Resident hereby agrees to pay all damage and cleaning charges that are related in any way to resident's use of the Community Room or adjacent property.
 - Partial damage to any item may result in replacement of entire item at management's discretion. Replacement items will be charged to the resident, and must be paid immediately.
2. Any resident requesting permission to reserve and use the Community Room must have their account 100% current. There will be no exceptions.
3. Residents are responsible for their guest's conduct at all times.
4. All events in the Community Room must conclude by 10:00 p.m. Cleaning must be complete and keys returned by 11:00 p.m. unless prior arrangements have been made with the management.
5. All events must be confined to the Community Room and adjoining bathrooms.
6. The Community Room is a NON SMOKING room.
7. There is a limit of thirty (30) guests per function.
8. Noise must be kept to a level that does not disturb other residents.
9. Management reserves the right to end any function at any time for any reason deemed necessary. Residents and their guests must conduct themselves in an appropriate and decent manner at all times.
10. Required cleaning includes but is not limited to:
 - Pack and remove all refuse to appropriate outside containers.
 - Vacuum carpet. DO NOT use any chemicals in an attempt to clean upholstery or carpet.
 - Mop floors in kitchen and bathroom.
 - Clean stove, oven refrigerator, countertops and any other used areas.
 - Return furniture to original positions.
 - Clean tabletops and chairs.
 - If there are spills or stains on the carpet, the entire carpet will be cleaned at the resident's expense.
11. Cleaning will be charged at a rate of \$20.00 per hour.
14. Non Compliance with any term or condition of this agreement may result in the forfeiture of the entire deposit. Future use of the Community Room will not be allowed.

Name: _____ Apt. #: _____ Phone: _____

Deposit Paid By: Cash Money Order Check Amount: _____

I agree to all the terms and conditions as stated.

Resident Signature

Date

Reservation Date